

HIGHLAND TOWNSHIP, ADAMS COUNTY

ZONING/LAND USE APPLICATION

SUBMIT THIS APPLICATION ALONG WITH A PLOT PLAN THAT INCLUDES:

- Proposed work location
- All existing structures with their dimensions
- Percent of lot coverage and building coverage
- All existing impervious (paved/concrete drives, sidewalks, patios) surface with their dimensions
- Know easements and setbacks
- Streets and alleys
- Dimensional plot plan with property lines (length, width and parcel square footage)
- Staked property lines
- Non-residential establishments must provide a Certificate of Use and Occupancy prior to filing.

PROPERTY LOCATION/ADDRESS: _____

TAX PARCEL ID: _____

PROPERTY IS ZONED: AP, LC, RR, SFR, C/MDR, V, I, IO

ALL CURRENT PROPERTY USES: _____

PROPOSED PROPERTY USE: _____

TYPE OF WORK: () New Construction () Addition () Fence () Shed () Replacement
() Pool (above ground) () Pool (inground)
() Change of land use: _____
() Other: _____
() Driveway Application will be filed
() Sign(s) Application will be filed
() Well Permit will be filed

PROPOSED SIZE OF STRUCTURE:

Length: _____ Width: _____ Height: _____

Square Footage of proposed structure (exterior measurements): _____

Square Footage of all existing structures: _____

IS EXISTING SEPTIC PROPERLY WORKING? () yes () no, if not a septic approval is needed prior to submitting this application. A form is available on the township website.

FLOODPLAIN:

Is the stie located within an identified flood prone area? () yes () no

Will any portion of the flood prone area be developed? () yes () no

If yes to any of the above, contact KPI Technology at 717-339-0612 and PA Municipal Code Alliance, Inc. at 717-496-4996 prior to submitting this application.

IMPERVIOUS SURFACE:

Impervious Surface in Square Feet: _____

If over 1,000 sq. ft. contact KPI Technology at 717-339-0612 prior to submitting this application.

OWNER:

APPLICANT: (if not same as owner)

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

The property owner or authorized agent hereby agrees to comply with all applicable Township codes, laws, ordinances, and regulations, and in accordance with all State and Federal regulations. The property owner alone bears the responsibility of ensuring their lot, structures, and uses thereon do not violate other laws, regulations, or the rights of neighbors and other parties. Any removal or relocation of structures or uses shall be done at the owner’s expense. I hereby certify the information with this application to be true and correct, and I further agree to pay all costs as stated in the Township’s fee schedule. I hereby agree to identify all property lines and markers. If markers cannot be located on the property, the property shall be surveyed to determine the property boundaries before building or altering anything on or near the property line. For fences and walls that are to be installed on a lot line, a survey can be required to determine proper placement. Fences, walls or other structures which may be required to be relocated, will be done so at the owner’s expense, unless a recorded consent and easement agreement, signed by all affected lot owners, accompanies the permit application.

Applicant/Owner Signature: _____ **Date:** _____

After completing this application, submit to the HIGHLAND TOWNSHIP OFFICE AT 3641 FAIRFIELD RD. WITH A CHECK IN THE AMOUNT OF \$46.25 PAYABLE TO HIGHLAND TOWNSHIP. An escrow payment may be required (determined by KPI).

OFFICE USE:

Check no. # _____ \$46.25, payable to Highland Township

Site plan of proposed use (drawn to scale)

Estimated cost of project: \$ _____