

Highland Township Board of Supervisors
January 5, 2026
Meeting Minutes

The Highland Township Board of Supervisors (BOS) met on this date at 6:45 p.m. immediately following the organizational meeting as publicly advertised, at the Highland Township Municipal Building, 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT

Supervisors: Jason Stitt, Chair (JS), Cody Young, Road Master (CY), William Baldwin (BB)

Others: Robin Keller, Secretary

CALL TO ORDER

JS called January 5, 2026, meeting to order at 6:45 p.m.

PUBLIC COMMENT

None

POLICE, FIRE AND RESCUE

The following reports were reviewed: PA state police (Nov), Cashtown and Gettysburg Fire Dept (Dec)

BB asked that Robin contact Chief DeWitt for police presence at public auction at the Land of Little Horses in February to deter/control any protesters that might appear. He wanted it to be known to Liberty Twp Police that these hours do not count towards Highland's contracted hours.

APPROVAL OF MINUTES

JS motioned to approve December 9, 2025, as written. CY seconded. The motion was unanimously approved.

APPROVAL OF TREASURERS REPORT

JS motioned to approve December's treasurer's report as presented. BB seconded. The motion unanimously approved.

CY motioned to reverse previous decision on CD program and go with term investment instead after hearing stipulations for CD program. JS seconded. The motion unanimously approved.

ROAD MASTER REPORT

CY commented on speaking with Adams Electric regarding pole replacement on Carr Hill Rd. He asked Robin to contact property owner on Carr Hill Rd to move culverts that are sitting in Township right of way. Road inspection ride will be on Sunday, January 11th at 8:00 a.m.

BUILDING PERMITS

Building permit and inspection report from PMCA for November was reviewed.

ZONING AND LAND USE

Zoning permits for December reviewed. Certificate of Use and Occupancy for December reviewed. Property Improvement Certificate for December reviewed.

UNFINISHED BUSINESS

JS motioned to reject the single bid for trash collection. BB seconded. Motion unanimously approved.

JS motioned to readvertise the bid for trash collection contract. BB seconded. Motion unanimously approved.

NEW BUSINESS

JS motioned to sign Resolution 2026-001 SEO fee schedule for 2026 after reviewing. CY seconded. Motion unanimously approved.

ADJOURNMENT

JS motioned to adjourn meeting at 8:00 p.m. CY seconded. Motion unanimously approved.

The next meeting will be February 10, 2026, at 7:30 p.m.

Submitted by

Robin Keller, Secretary